

6th December 2018

Dear Parents/Carers,

Breakfast Club Booking Information

The Breakfast Club will be running again after the holidays starting Tuesday 8th January 2019 from 7.50am - 8.50am when the children will be escorted to their classrooms. Breakfast will be included for children arriving before **8.20am**. The Club is based in the small room next to Class 3 and activities and games will be provided. The main gates at the top of the school will be open to allow access to the club only from **7.50am**.

Parents will need to book places for their child/children to attend the club in advance via a booking form. We will not be able to take children on an ad-hoc basis (except in an emergency). The price is £2.50 per session, including breakfast for those arriving early, and is payable in advance when bookings are made. Please note if you book a place and do not turn up you will be charged – cases of illness will be considered on an individual basis. If your child is unwell and cannot make Breakfast Club please could you ring breakfast club co-ordinator on the school mobile no. 07833 648724 to let them know. Bookings can only be made through the school's office and not the breakfast club staff directly. To request an emergency last minute booking please call the school's mobile at 7.50am on the day where we will accommodate your child if there is a space available.

As a reminder, the breakfast club staff's priority is to supervise the children. Any notes to teachers need to be written and handed in, in a named envelope, and they will be passed on. Alternatively, please ring through to the office, thank you.

If you would like to use the club please complete the attached booking form and return it to the office with your payment. Should you lose or require a further booking form they can be downloaded from our school website or collected from the office.

Yours sincerely

Mr M Wright
Head of School



Filleigh Primary School

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BREAKFAST CLUB BOOKING FORM – SPRING TERM 2019

£2.50 per session 7.50am – 8.50am
Includes a healthy breakfast if arrival is before 8.20am

CHILD/CHILDREN'S NAME:..... CLASS(ES)

Emergency Contact Details: PLEASE PRINT NAME TEL:

| WEEK | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | £ TOTAL |
|-------------|---------------|---------|-----------|----------|--------|---------|
| W/C 7/1/19 | Non pupil day | | | | | |
| W/C 14/1/19 | | | | | | |
| W/C 21/1/19 | | | | | | |
| W/C 28/1/19 | | | | | | |
| W/C 4/2/19 | | | | | | |
| W/C 11/2/19 | | | | | | |

Total Amount Enclosed: £ _____

IS BREAKFAST REQUIRED EACH MORNING? (**not** available if arriving after 8.20am) **YES/NO (please circle)**

Completed booking forms and Payment must be made a week in advance.
 Please make cheques payable to Devon County Council.
 Breakfast club fees are non-refundable.

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